

To,

The Director,
Estate Management (I or II), CDA
Islamabad.

Subject: - ISSUE OF CERTIFIED TRUE COPY (CTC)/DUPLICATE ALLOTMENT LETTER.

I am allottee of Plot No. _____ Street No. _____ Sector _____,
Islamabad.

2. I have lost/misplaced my original allotment letter/Transfer. It is requested that CTC/Duplicate copy of allotment letter may be issued to me. I am enclosing herewith following documents for this purpose:-

- i) A Police Report in the respective Police Station regarding loss of the document.
- ii) Indemnity Bond on stamp paper of Rs.30/- stating that allotment letter has not been used for any deal of plot/house or security or mortgage etc.
- iii) Two Newspaper (to be submitted complete) in which a Public Notice has been published.
- iv) A Bank Draft of Rs.5000/-.
- v) Attested photograph of the Allottee

Yours Faithfully,

Name:- _____

S/o, W/o, D/o _____

NIC No. _____

Address: _____

Phone No. _____