

METROPOLITAN CORPORATION ISLAMABAD
(Directorate of Municipal Administration)

AUCTION NOTICE

Directorate of Municipal Administration Metropolitan Corporation Islamabad intends to open auction the 11x Flower Shops established by Works Directorate CDA at F-8 Markaz Islamabad on license basis as per detail description mentioned below subject to eligibility criteria of terms & conditions according to PPRA Rules. The Open Auction will be held in the office of Director Municipal Administration, Fire Headquarter Building G-7/1 Islamabad on the schedule dates & time mentioned as under:-

Description	Last date of issuance of TORs / Document	Submission of bid Date & Time	Alternative Date & Time
Open Auction for licensing of 11 Nos Flower Shops situated at Sector F-8 Markaz Islamabad	23-10-2023	24-10-2023 at 11:00 Hrs	24-10-2023 at 11:30 Hrs

Terms & Conditions: -

1. Only such intending bidders shall be entitled to take part in the open auction who shall obtain the TORS / Tender Documents and submit the same as per schedule mentioned above from the office of DDO/DMA/MCI during office hours through written request on his firm / Company letter Pad along with a non-refundable bank draft amounting to Rs.2000/- and refundable bank draft as earnest money amounting to Rs.0.500 (million) against the subject site in favor of DDO/DMA MCI must be enclosed with TORs / Bidding document. In case of non-enclosure of earnest money, the bid will be rejected straight away.
2. The amount of Rs. 0.500(Million) will be adjusted as security money in case of successful bidder.
3. The Earnest Money of the 2nd bidder will be retained till the signing of the license / agreement with the successful bidder.
4. The duration of the license is one (01) year which is extendable subject to satisfactory performance along with submission of advance payment of each year before one month with 10% increase per annum of the bid value.
5. Before handing over the possession of the site, highest bidder shall deposit 100% of the bid value amount for the period of 1st year in advance along with Rs. 0.500 (million) value pay order in favor of DDO, DMA MCI as security deposit and will also pay tax as per prevailing rates within a specific period which will be mentioned in the offer letter. In case of default / failure, the bid offer by the highest bidder stands cancelled and the **earnest money shall be forfeited.**
6. The Authority reserves the rights to cancel the auction proceeding whole or any individual bid without assigning any reason.
7. In case of non-occurrence of auction proceeds due to any reason including non-acceptance of bid, the auction process will be **rescheduled on alternative date i.e next working day.**
8. The open auction will be held in the office of Director Municipal Administration, MCI Fire Headquarter Building G/7-1, Islamabad on schedule **Date & Time** as mentioned above.
9. Applications received with incomplete documents or after due date and time shall not be considered.
10. Only those applicants will be allowed to participate in the open auction whom TORs / Document is issued.
11. The companies / firms / individual should not be defaulter of any Government department including MCI /CDA and FBR etc.
12. The companies / firms / individual should possess valid NTN.
13. The owner of the company / firm or any member of the company / Board of Director has no history of financial default as well as any criminal history of conflict of interest.
14. The companies / firms / individual should not be black listed from any Government / Semi Government/Authority etc.
15. No tender / TORs will be issued on the date of Auction.

Director Municipal Administration
Metropolitan Corporation, Islamabad
Fire Head Quarter Building, Sector G-7/1
Phone: 051-9252838